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RTC/71/6/1

4th February, 2025

The Council Secretary
Rufunsa Town Council
P.O Box 1
RUFUNSA

Dear Sir,

**RE: NOTIFICATION OF CDF DISASTER COMMUNITY PROJECTS APPROVED BY
THE RUFUNSA CONSTITUENCY DEVELOPMENT FUND COMMITTEE**

The Rufunsa Constituency Development Fund committee at its meeting held on 22nd January, 2025 under minute number CDF/C/52/01/2025 resolved to approve four (4) approval to be funded under the 2024/2025 CDF. The school projects are to be funded under 2024 disaster component and approved variation of funds from grant empowerment to community projects which the CDFC has applied for.

Find attached the extract of Constituency Development Fund Committee Minutes, Submission Checklist, Bill of Quantities and Appraisal Reports.

Mutinta Siansumo
Director Planning
CDFC SECRETARIATE

CC: The Provincial Minister for Lusaka Province Hon. L Sheal Mulyata – Rufunsa Area
Member of parliament
CC: The Permanent Secretary (Admin) – MLGRD
CC: The Provincial Local Government Officer – Lusaka Province
CC: The CDFC Chairperson – Rufunsa Constituency
CC: The Council Chairperson – Rufunsa Town Council



CC: The Director Finance
CC: The Director Engineering

– Rufunsa Town Council
– Rufunsa Town Council



-RUFUNSA TOWN COUNCIL-

EXTRACT MINUTE OF THE CONSTITUENCY DEVELOPMENT FUND COMMITTEE HELD IN THE COUNCIL CHAMBER, RUFUNSA TOWN COUNCIL, TULALUMBU ROAD, HELD ON MONDAY 22nd JANUARY, 2025 AT 10:42 HOURS.

PRESENT:

Hon. Sheal Mulyata	Area Member of Parliament
Bishop John H. Maambo	Community Representative
Richard Mabena	District Commissioner
Fr. John Ntanda	Religious Organization Representative (Committee Chairperson)
Charles Chibulo	Community Representative
Cllr Basil Belemu	Mwachilele Ward Councillor
Cllr Dickson Msimuka	Rufunsa Ward Councillor
Cllr Jimson Chalimbwa	Nyangwena Ward Councillor
Mutinta Siansumo	Director Planning
Kennedy Mumpanshya	Chief Representative
Biggy Munkombwe	Persons Living with Disability Representative
Howard Kunda	Representative of Youths
Dimbason Mweete	Person with proven knowledge and experience in Development and Community service
Moses Mukangasa	Ward Development Committee Representative

IN ATTENDANCE

Natasha Sambwa	Assistant Director Engineering Services
Enock Siamayobela	Socio-Economic Planner
Kapambwe Mwilwa	Assistant Committee Clerk

CDF/C/52/01/2025 CONDITION ASSESSMENT ON KALUNGULA, LUSUNGU, MAMBILIMA AND KATOPE PRIMARY SCHOOLS

The Director Engineering Service reported to the committee that a team of technocrats had conducted an assessment on the condition of the four (4) schools that is Kalungula, Mabilima, Katope and Lusungu Primary Schools.



He informed the committee that engineers has quantified the works to be carried out. Attached were the bill of quantities.

S/N	PROJECT	WARD	ENGINEER'S ESTIMATE
1.	Roofing of 1 x 2 Classroom Block at Lusungu Primary School	Bunda Bunda	K235,328.56
2.	Roofing of 1 x 3 Classroom Block at Katope Primary School	Kankumba	K354,469.67
3	Roofing of Classroom Block at Mambilima Primary School	Bunda Bunda	K285,476.06
4	of 1 x 3 Classroom Block at Kalungula Primary School	Bunda Bunda	K 614,924.35
	TOTAL		1,490,198.64

It was

Resolved that:

- i. All the schools be considered for funding and be worked on before schools opened
- ii. The balance from 2024 Disaster Component amounting to K748,115.80 be utilised
- iii. Once application for variation of funds amounting to K894 290.40 from 2025 Grant Empowerment to community projects is approved. The varied sum be utilised towards the disaster projects.

CERTIFIED EXTRACT MINUTES OF CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS TULALUMBU ROAD ON MONDAY 22nd JANUARY, 2025 AT 10:42 HOURS.



Sign.....
Siansumo COMMITTEE SECRETARIAT

Date: 4th February, 2025 Mutinta



REF: SUBMISSION CHECKLIST FOR CONSTITUENCY DEVELOPMENT FUND REQUESTS/PROPOSALS

All Local Authorities are guided to counter check their submission using the attached schedules and Checklist. Further, you are directed to ensure that all minutes for the CDFC include a summary table as prescribed below:

Constituency Name : RUFUNSA

Comments	Total Allocation 2024 (National Budget Ceiling)	Total Allocation 2024 (Constituency Level)	Total Number of applications received (CDFC)	Applications Submitted for Approval (LAs)		Number of Applications deferred	COMMENTS
				Amount (K)	Number Cost		
Administrative Cost (5% Total CDF)							
Community Projects							
Community Projects (60% of CDF balance after admin cost)	873,115.80	873,115.80	4	4	4	0	748,115.80 to come from 2024 disaster. Balance to - come from varied sum of K894 290.40 2025v empowerment grant to community projects once approved
Disaster (5% of Community Projects							
	873,115.80	873,115.80	4	4	1,490,198.64	0	

REPUBLIC OF ZAMBIA
 RUFUNSA TOWN COUNCIL
 04 FEB 2025
 DIRECTOR OF PLANNING
 P. O. BOX 1, RUFUNSA

